



Nagarjun Municipality

Office of the Municipal Executive

Harisiddhi, Sitapaila, Kathmandu
Bagmati Province, Nepal

Phone: 01-4671716
4671717

Ref. No.: 083/84



Date: 2083/05/08

ADDENDUM NOTICE NO. 1

Contract Identification No: Nagarjun/NCB/CS/01/2082-83.

Name of Project: Preparation of Drone-Based Integrated Metric Addressing System and Smart Municipal Service Platform for Nagarjun Municipality.

This Addendum Notice is hereby issued to all shortlisted consultants in accordance with **Section 16 of the Public Procurement Act, 2063**. The following amendments have been made to the Request for Proposal (RFP) document issued on 14th Shrawan, 2083. All other terms and conditions of the RFP document shall remain unchanged.

1. Amendments to Technical Evaluation Criteria (APPENDIX G – EVALUATION CRITERIA)

Total weightage of Financial Proposal = 20%

Total Weightage of Technical Proposal = 80 %

Total marks of the technical proposal = 100

Minimum marks required to be secured by the Consultant in the technical proposal = 60

SN	Particulars	Marks
A	Technical	100
1	Consultant's specific experience(Total 25 Marks)	25
1.1	"Successfully completed in Metric System House Numbering of Rural/Municipalities within last 7 years" (Maximum 4 projects shall be considered) a. No Project = 0 Marks b. One Project = 3 marks c. Two Projects = 6 marks d. Three Projects = 9 marks e. More than Three Projects= 12 marks	12
1.2	"Successfully Completed Web GIS based data collection/mapping/ management/ visualization systems/projects for Government entities within last 7 years " (Maximum 4 Projects shall be considered) a. No Project= 0 Marks a. One Project = 2 marks b. Two Projects =4 marks c. Three Projects= 6 marks d. More than three projects= 8 marks	8

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1.3	“Geographical experience of consulting firm in Projects Located within Kathmandu Valley within last 7 years” (Maximum 2 Projects shall be considered) a. No Project = 0 Marks a. One Project= 2.5 marks b. More than one project= 5 Marks	5
2	Methodology, Work schedule/plan (Total 25 Marks)	25
2.1	Comments or suggestions on ToR and services	5
a.	Fair (General Comments or Suggestions)	3
b.	Satisfactory (Slightly specific comments or suggestions along with General Comments)	4
c.	Good (Significantly specific comments or suggestions along with General Comments)	5
2.2	Quality of Methodology	5
a.	Fair (General methodology)	3
b.	Satisfactory (Clear methodology without flowchart)	4
c.	Good (Clear methodology with flowchart)	5
2.3	Detailed breakdown of all activities into different phases of the project along with a timeline, integrating manpower deployment	5
a.	Submission of comprehensive work schedule with phase-wise activity breakdown and timeline	3
b.	Work schedule relevant to the proposed methodology, showing logical sequencing and dependencies	4
c.	Integration of manning schedule with work schedule, detailing number of personnel, roles/skills required per phase, and deployment plan	5
2.4	Quality Assurance Plan and Innovativeness	5
a.	Fair (Basic QA Plan with no innovative practices)	3
b.	Satisfactory (Clear QA Plan with some innovative practices)	4
c.	Good (Comprehensive QA Plan with significant innovative practices including risk management)	5
2.5	Framework for Updating and Institutionalizing the Municipal Addressing System, Multi-System Integration Plan (Revenue, EBPS, Service Delivery, and Disaster)	5
a	Fair (Basic Conceptual Framework)	3
b	Satisfactory (Structured Operational Plan (Text-Based Methodology))	4
c	Good (Comprehensive Institutionalization & Systemic Integration Model (with Workflow Mapping))	5
3	Key personnel: Qualification and technical competence of the proposed key staffs for assignment (Total 40 Marks)	40
3.1	Team Leader (10)	10
a	Education: Master Degree in Informatics /Digital Development /Geoinformatics/ Urban Planning / or related field (Masters=3, Bachelors=2, +2=0)	3

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b	General Experience in Years: At least 7 years of experience after Master's Degree. (≥ 7 yrs.=3, $\geq 5 < 7$ =2, $\geq 3 < 5$ =1, < 3 =0).	3
c	Specific Experience: Should have led and completed on Drones and Web GIS Based House Numbering projects (2 projects=4, 1 project=2, No project=0) *Work experience letter (stating project details from relevant office/organization with Notary Stamp*	4
3.2	Urban Planning Expert (8)	8
a	Education: Master's Degree in Urban Planning /Urban Design or related field (Masters=2, Bachelors=1, +2=0))	2
b	General Experience in Years (≥ 5 yrs.=2, $\geq 3 < 5$ =1, < 3 =0) after Master's Degree	2
c	Specific Experience: Experience on completed Drones and Web GIS Based House Numbering projects (2 projects=4, 1 project=2) *Work experience letter (stating project details from relevant office/organization with Notary Stamp*	4
3.3	GIS Expert (8)	8
a	Education: Bachelor Degree in Geomatics/Geoinformatics or related field (Bachelor=2)	2
b	General Experience in Years (≥ 5 yrs.=2, $\geq 3 < 5$ =1, < 3 =0) after Bachelor's Degree	2
c	Specific Experience: Experience on completed Web GIS Based House Numbering projects (2 projects=4, 1 project=2, No project=0) *Work experience letter (stating project details from relevant office/organization with Notary Stamp*	4
3.4	Cyber Security Specialist (7)	7
a	Education: Bachelor degree in Networking and Security / Cyber Security or related field (Bachelor=1)	2
b	General Experience in Years (≥ 5 yrs.=2, $\geq 3 < 5$ =1, < 3 =0) after Bachelor's Degree	2
c	Specific Experience: Experience in protecting digital systems, networks, and data from unauthorized access, breaches, and cyber threats. (3 projects=3, 2 projects=2, 1 project=1, No project=0) *Work experience letter (stating project details from relevant office/organization with Notary Stamp*	3
3.5	Sr. Software Developer (7)	7
a	Education: Bachelor in ICT or Computer Engineering or related field (Bachelor=2)	2
b	General Experience in Years (≥ 5 yrs.=2, $\geq 3 < 5$ =1, < 3 =0) Bachelor's Degree.	2
c	Specific Experience: Experience in Design and development of digital software consisting of both web and mobile application. (3 projects=3, 2 projects=2, 1 project=1, No project=0) *Work experience letter (stating project details from relevant office/organization with Notary Stamp*	3

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4	Method of Technology Transfer (Imparting technical skill during the Study) (Total 10 marks)	10
a	General method of description of knowledge transfer = 6 Marks	6
b	Method of description of knowledge transfer with charts = 8 Marks	8
c	Method of description of knowledge transfer with outline of training modules = 10 Marks	10
	Total Marks	100

2. Extension of Proposal Submission and Opening Deadlines

Pursuant to Section 16(3) of the Public Procurement Act, 2063, the deadlines for the submission and opening of proposals have been extended as follows:

- Original Deadline for Submission: 2083/05/15 till 12:00 PM,
- Revised Deadline for Submission: 2083/05/26 till 12:00 PM
- Revised Date and Time for Technical Proposal Opening: 2083/05/26, at 1:00 PM at the Office of Nagarjun Municipality, Harisiddhi, Sitapaila, Kathmandu


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